

By-Laws of Faith Bible Church Rio, WI

Article I – Government

Section 1: Board of Elders

- a. The board of elders shall have all of the powers set forth under section 187.01 (3) and (5) of Wisconsin Statutes unless expressly limited by these by-laws.
- b. The majority vote of all the members of the board of elders shall be necessary to carry any resolution before the congregation unless expressly stated otherwise in these by-laws or the constitution of Faith Bible Church.

Article II – Church Officers

Section 1: The Pastor Elder

- a. The pastor elder shall be free to give of himself as much time as he deems necessary to the study of the Word and prayer in order to be adequately prepared in the discharge of his public ministry.
- b. He shall direct the regular and special services of the church.

Section 2: The Elders

- a. The elders shall be responsible to the congregation for the spiritual guidance of the church, assisting in the functions of the ministry, and for safeguarding its spiritual intention to be true to the Holy Scriptures as outlined in the doctrinal statement.
- b. They shall work for the spiritual growth and maturity of the congregation.
- c. All persons in paid employment of Faith Bible Church shall be under the supervision of the board of elders.

Section 3: Committees

- a. The committees shall be responsible to the board of elders for oversight of day-to-day ministries, including but not limited to: Christian Education, youth group, fellowship, evangelism, membership, and administration.
- b. Committees shall be responsible for the preparation of a written report for the annual church business meeting, setting forth a listing of all major activities participated in during the year.

Section 4: Church Secretary

The church clerk shall be responsible to the board of elders for:

1. Keeping and filing accurate and permanent records of all business meetings of the church, board of elders, and council of stewards.
2. Keeping an accurate register of the membership of the church, including dates, manner of admission and/or dismissal of each member, notification to the treasurer, and informing other churches whose members have affiliated with Faith Bible Church.
3. Serve as custodian, with the Chairman of the board of elders, of all deeds, abstracts, title papers, contracts, articles of incorporation, and other important documents and papers of the church, in a safety deposit box.
4. Signing and affixing the church seal to all official documents, where required.
5. Preparing an annual written report of the church business activities, to be included in the annual report to the congregation.

Section 5: The Treasurer

The church treasurer shall be responsible to the board of elders for:

1. Maintaining a bank account, in the name of the church, paying, from funds available for specified purposes, amounts designated by authorized persons, or by the board of elders; and keeping an accurate account of receipts and disbursements of the same.
2. Opening his official books, which are the property of the church, to inspection by the board of elders at all times, subject to audit by the board of elders, or its designated agent, once a year.
3. Preparation of a written report for the annual church business meeting, setting forth a listing of all monies received and disbursed during the year.
- 4.

Article III – Meetings

Section 1: Committee Reports

Committees established by and overseen by the board of elders shall submit written reports to the congregation at the annual business meeting.

Article IV – Amendments

Section 1: Articles I, II, and III

Any part of these by-laws may be amended by a two-thirds majority vote of the congregation at any duly constituted congregational meeting, provided the proposed amendment has been approved by a unanimous vote of the entire board of elders, and is presented in writing to the active membership at least thirty days prior to the meeting.